



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

KIRK T. STEUDLE
DIRECTOR

February 13, 2009

Dear CMAQ Program Participant:

On behalf of the Michigan Department of Transportation (MDOT), I am pleased to announce the Congestion Mitigation and Air Quality Program (CMAQ) Call for Projects for fiscal years 2010 and 2011.

Guidance for the CMAQ FY 2010 and FY 2011 Program Call for Projects is as follows:

1. Continued funding set aside for two years for Intelligent Transportation Systems Center operations and maintenance.
2. 87 percent obligation limits applied to apportionments to generate targets.
3. According to the department's Five-Year Transportation Program, MDOT's declining revenues and increased cost means we will not have enough state transportation funds to match all available federal-aid dollars beginning in FY 2011. We will issue the state call by February 25, 2009.
4. Construction engineering costs associated with the construction phase (A Phase) of a project will be permitted for local jobs, (only if they are part of the original application), and should be presented as part of the construction cost estimate.
 - a. Construction engineering costs associated with the A Phase cannot exceed 15 percent of the total A Phase costs, and must be included in the A Phase estimate.
 - b. CMAQ Program funds are capped at grant amounts. Increases to grant amounts will be permitted up to the time a phase obligates, but must be done in accordance with the appropriate CMAQ selection and prioritization guidelines set by your CMAQ Selection Committee, or Rural Task Force (RTF).
5. In order to align the engineering and construction of projects funded by the CMAQ Program, MDOT is announcing that Preliminary Engineering (PE) will now be allowed for local signal timing projects.

As of February 2, 2009, project applications submitted for CMAQ funding for local signal timing projects shall identify respective cost for both engineering and construction. Local signal timing projects in the FY 2008-2011 State Transportation Improvement Program (STIP) and/or Metropolitan Planning Organization's (MPOs) FY 2008-2011 Transportation Improvement Program's (TIPs), funded by the CMAQ program, may be modified to include PE. However, the grant amount for a project can not exceed the amount of previously approved CMAQ funds. The change to allow PE for local signal timing projects funded by the CMAQ Program will involve the following:

- a. Projects submitted for CMAQ funding must be acceptable to the selection committee, evaluated and recommended to be added to the CMAQ Program.
 - b. Requests to change projects in the STIP/TIPs to add design phases must be approved by the CMAQ Selection Committee and the appropriate Interagency Work Groups (IAWG).
 - c. Modification of existing STIP/TIP projects will not be allowed if costs have been incurred.
 - d. Any force account work on projects continues to be subject to established rules and financial limits.
6. Areas may borrow funds from other areas; however, MDOT will not be responsible for the agreements for reimbursement. MDOT will issue two-year funding targets for areas based on population, which will not include the payback amounts. Both areas must clearly identify payback adjustments in their respective Call for Projects submittals to MDOT.
7. Applications that are submitted, which are incomplete or are not submitted on the correct form, will be returned to the applicant with no action. This could delay the program or jeopardize your ability to secure funding.
8. Please note that there is an alternative bus purchase worksheet. This is available so that entities who are unable to obtain brake horse power ratings from manufacturers can calculate emissions savings for their proposed bus replacements. MDOT recommends the use of the new version (which is attached to this transmittal) over the previous version for all bus replacement projects.
9. A diesel retrofit worksheet for verified technologies has been provided. If you are proposing a diesel retrofit project for a non-verified technology, you are responsible for creating an acceptable emissions protocol to demonstrate the benefits of the project. You should consult the manufacturer of your product for assistance in evaluating their products for your fleets. Also, please be sure to secure approval from your fleet management department, fleet mechanic or Detroit Public Works before requesting CMAQ funds. Subjective or qualitative evaluations can be submitted, but the decision of the Federal Highway Administration as to whether or not the argument is acceptable to satisfy the eligibility requirements will be final.

Submittal deadlines are as follows:

- 2010 Programs:** **June 1, 2009 or as soon thereafter as your committee structure permits. Please advise the program manager of the date that your submittal is expected to be made.**
- 2011 Programs:** **September 30, 2009 or with your FY 2010-2013 TIP. Please advise your MPO representative and the program manager of your expected submittal date.**

Please apply for funding grants only for the projects you expect to be able to obligate in the fiscal year you are requesting approval.

Applicants must submit construction phases for projects already started in prior years as their first priority for funding, and present those phases for funding in this Call for Projects. You must account for these phases as part of your 2010 or 2011 targets, and the A Phases must be amended into the MPO TIP or STIP before obligating them.

Applicants should review the guidance dated October 2008, to assure that your selection criteria and spending priorities are consistent with the guidance. Areas that have already conducted a Call for Projects, or have selected projects, should review and apply the guidance to your Call for Projects selection process.

The following attachments provide the information required to apply for funding in this Call:

1. Funding level summary.
2. Funding process chart.
3. Target tables for fiscal years 2010 and 2011 (after set aside).
4. Required application (no others will be accepted).
5. A set of self-calculating worksheets. (Do not copy information from examples as they are hypothetical values, and do not submit examples re-worked. Use the blank worksheets for project submittals and use the emissions factors from the look-up tables provided.)
6. Two tables of emissions factors (one for the Southeastern Michigan Council of Governments area and one for all other areas).
7. Line-by-line instructions for filling out the worksheets.
8. Federal CMAQ guidance, which replaces all of your prior guidance documents.
9. A PowerPoint presentation on diesel retrofits.

If you do not receive the aforementioned attachments, please contact your CMAQ coordinating entity (MPO staff or RTF chairperson) for assistance.

CMAQ Program Participants

Page 4

February 13, 2009

If you have any questions, please contact your local coordinating agency for local projects, or the respective region planner for state projects. If you are still unable to resolve your concerns, please contact Ray Lenze, CMAQ Program Manager, Statewide Planning Section, at 517-335-4166, or at lenzer@michigan.gov.

Sincerely,

/signed copy on file/

Denise B. Jackson, Administrator
Statewide Transportation Planning Division

Attachments

BTP:STPD:ERL:gms

Urban\Lenze\2010 CMAQ Final Call Letter_v_Email.doc

cc: Marsha L. Small

Dalrois McBurrows

Ray Lenze